



NURSERY WORKER

DUTIES

- Care for infants, toddlers, and preschoolers in developmentally appropriate ways.
 - This includes feeding, changing diapers, escorting to the bathroom, putting children down for naps, holding, or sitting with and cheerfully interacting with children through games, stories, play and prayer. Be an active listener.
- Provide a safe, nurturing environment for children (ages 0-3).
 - Straighten the room and clean any toys before leaving. All toys that have had contact with saliva will require special attention. A sanitizing solution will be available to use in the nursery.
 - Maintain good hand hygiene after diaper changes and after assisting children with tissues for coughs, sneezes or runny noses.
 - Use Standard Precautions to prevent the spread of infectious disease. Wash hands before and after giving first aid (such as cleaning cuts), after cleaning up spills or objects contaminated with body fluids, after toileting children, or after handling bodily fluids of any kind. Wear latex free gloves during contact with blood or blood-containing body fluids.
 - Utilize wax paper barrier and disinfect changing area after each diaper change.
- Communicate with church staff, members, and guests.
 - Welcome children and families, answer questions, and record information.
 - Be polite, friendly, and courteous.
 - Communicate needs for supplies, snacks, etc. to the Office Administrator.
 - In case of absence, arrange for approved substitute. If the need for a substitute is communicated in writing at least seven (7) days in advance, the nursery supervisor will find a substitute. For absences communicated with less than seven (7) days notice, it is the nursery worker's responsibility to find an approved substitute.
- Enforce Safe Sanctuaries Child Protection Policy designed to prevent child abuse and neglect.
 - Maintain Safe Sanctuaries certification according to church policy.

EDUCATION. EXPERIENCE. AND SKILLS

- **Required**
 - At least 18 years of age
 - Previous experience working with infants and children
 - Ability to pass Safe Sanctuaries Child Protection training and background check
 - Proactive communicator
 - Timely and reliable
 - High school diploma or GED equivalent
 - Comfortable with a variety of races, ethnicities, and family configurations
- **Preferred**
 - Current American Heart Association (AHA) CPR training for infants and children
 - Familiarity with special needs

HOURS AND COMPENSATION

- 1-3 hours per week, usually 9am-12noon on Sundays
- Occasional evenings (with advance notice); double pay for Christmas Eve
- \$15 per hour

ABOUT UNIVERSITY UNITED METHODIST CHURCH

- **Mission:** We are an inviting Christian community that nurtures ever-stronger relationships with God, one another and our global family through passionate worship, loving fellowship, purposeful spiritual growth and willing service.
- **Vision:** We will grow as a church where people of all cultures, all nations, and all ages can come together to love and serve God and neighbor.
- **Values:** Love all people and honor the image of God in every person. Create community that mirrors Christ's ministry. Listen, learn and worship with an open spirit. Work for justice and practice peace in this community, throughout the world, and for all creation. Give generously of ourselves.
- **Welcome:** We invite people of all ages, cultures, races, sexual orientations, and gender identities to be you, be loved, and belong.

HOW TO APPLY

Submit the following to uumcemployment@gmail.com

- Cover letter demonstrating that you meet the required education, experience, and skills
- Resume
- Contact information for three unrelated references who can speak to your experience working with infants and young children

Applications will be reviewed as they are received.